# Medatech User Conference 2018

Hints & Tips Basic Workshop

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# Topics



Hotkeys

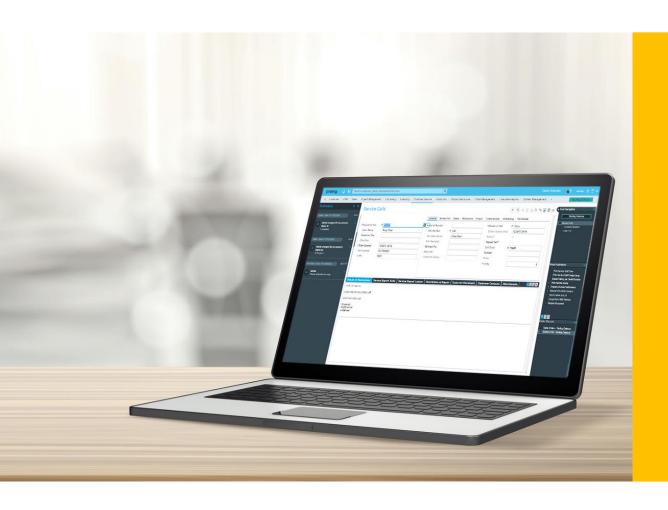
Priority Talk

Report Search's

Send to excel



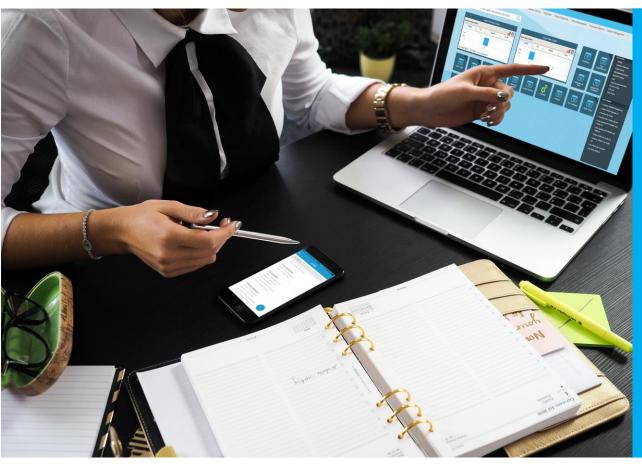
# Hotkeys



Hot keys designed to make the navigation within Priority forms and menus easier and more user friendly



#### Priority Talk



- A way of flagging specific documents for yourself and or colleagues.
- Recognizable IM format.
- Simple and straight forward.
- Available across numerous forms.
- Users notified as soon as they log into the system.
- Notification shown no matter which form is open



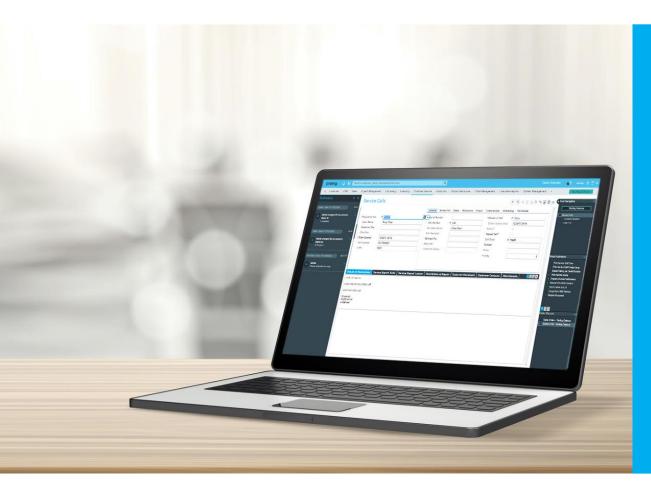
#### Advantages



- Flag a specific document for easy access for yourself and or others.
- All information will be recorded straight into the internal comments of the document.
- Multiple people can be added at the start or during the conversation



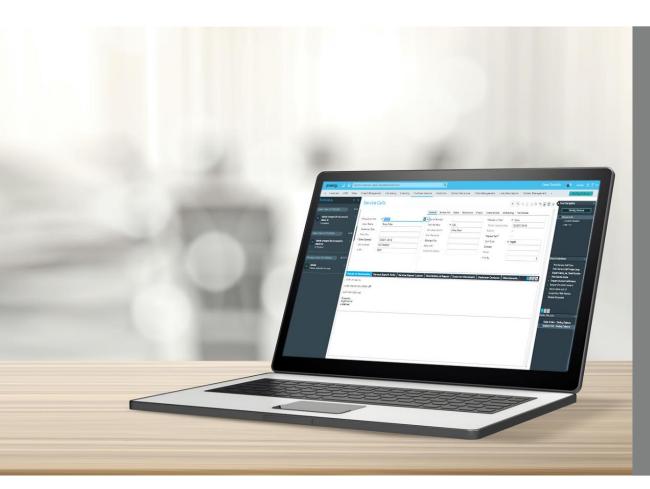
### Report Search's



You can drill down into the parameter inputs for search's to refine them further



#### Send to excel



The simple send to excel functionality is a powerful tool for quick data changes



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Do you have any questions?

Thank you for attending!

